

Bohanan, Mike

From: Bohanan, Mike
Sent: Wednesday, November 13, 2002 12:08 PM
To: 'Vicki Bos (Camaray HOA)'; 'Tom McSteen (Vintage V)'; 'Susan Harris (Bordeaux HOA)'; 'Steve Lotzkar (Vintage III HOA)'; 'John Burgess (Vintage IV HOA)'; 'Dave Hulett (Vintage II HOA)'; 'Brian Harriss (Vintage I HOA)'; 'David Anfinrun (Vintage III HOA)'
Cc: 'Cynthia Prather (Vintage I HOA)'
Subject: RE: Vintage Common Areas - Minutes (12 Nov 2002)

Everyone – Thank you for attending last night. It certainly made it easier having a quorum. Shown below are the Attendees and Issues I recorded. Please comment if there are any mistakes.

Attendees:

Mike Bohanan (Vintage I – Pres)
Brian Harris (Vintage I – Treas)
David Anfinrun (Vintage III – Treas with proxy voting rights from Steve Lotzkar)
John Burgess (Vintage IV – Pres) - **John, please provide the names of the two ladies with you again.**
Tom McSteen (Rep – Vintage V) - **Tom, please provide the name of your wife again.**
Vicki Bos (Camaray - Pres)
Susan Harris (Bordeaux – Pres)

Issues:

1. Polled members of the Common Areas Maintenance Committee (a.k.a. “committee”) for interest in serving as chairman. Agreed that Mike would continue in that capacity.
2. Discussed insurance for the common area soccer field next to Camaray. Agreed that Camaray would cover it on their insurance policy and include the expense as part of their submittal to the committee.
3. Discussed when Bourdeaux and Camaray should be considered part of the committee for the purposes of sharing their common area expenses and the expenses of the other common areas. Agreed that the date should be when their management firm (CDC) began charging them for the same. **Action Item:** Susan Harris and Vicki Bos to confirm the exact dates
4. Discussed the number of lots that should be counted in determining Vintage V's share of expenses. **Action Item:** Tom McSteen estimated 45 but will confirm the number.
5. Discussed process for budgeting common area expenses for 2003. After some discussion, agreed by unanimous vote that none of the HOA's would present expenses for laying new beauty bark/mulch on any of their common areas for 2003. The hope is that we can all agree on a unified schedule, e.g., perhaps all HOA's will lay new bark in 2004 (to be discussed later).
6. Agreed that the only expenses that should be claimed for 2001, 2002, and 2003 (budget) should be for insurance, landscaping, water, and electricity of common areas within the individual HOA areas.
7. Everyone agreed that all action items, expenses, and budget items would be completed / turned in to Mike by no later than Nov 22nd to allow us to properly calculate and transfer funds between HOA's.
8. Need to contact Vintage II for their expenses and 2003 budget. **Action Item:** Mike to contact Dave Hulett or new president for Vintage II
9. Agreed that Brian Harris would provide a copy of the spreadsheet used to calculate the transfer of funds to anyone wanting one if they email request directly to him.

Mike

Chairman, Vintage Common Areas Maintenance Committee
President, Vintage I HOA